

MINUTES
HIGH SCHOOL/MIDDLE SCHOOL BUILDING COMMITTEE
August 3, 2004

Members Present: Henry Fitzgerald, Sandra McManus, Maurice DePalo, Richard Carney, John Masiello, Robert Cox

Also: Jack Ferguson, Patrick Collins, Steve Lobban, Kathryn Crockett, Robert Barton, Alden Harris, Mark Murray, Virginia Winship

Meeting called to order at 7:00 PM.

- I. On a motion by Mr. Carney, seconded by Ms. McManus, the minutes of the July 20, 2004 meeting were approved.
- II. On a motion by Mr. DePalo, seconded by Mr. Carney, the Committee voted to approve the following for payment:

USF&G (#18)	\$764,948.00
Sullivan, Garritty & Donnelly (Builder's Risk)	\$23,861
IEG (Testing 45OS)	\$6,900.00
IEG (Testing 45OS)	\$14,500.00
Robert Lanciani	\$1,630.15
Robert Lanciani	\$1,567.96
United Industrial Services (waste oil disposal 45OS)	\$496.03
Hall Sheet Metal (HS)	\$7,979.05
Trailer Expenses (45OS)	\$15.71
School FF&E	\$3,708.00
School Moving Expenses	\$2,820.00
School Expenses	\$145.00
School FF&E	\$1,745.97

- I. Mr. Fitzgerald announced that the meeting will focus on the 45 Oak Street project only. Mr. Ferguson provided the construction manager's report. He stated that the manpower has been 50-60 tradesmen per day. He updated the committee on the status of number of critical path issues needed for occupancy. He stated that he is concerned with the work of the electrical sub contractor pertaining to the pulling of data and voice lines. He stated that there is an unresolved conflict between the site contractor and Jackson regarding the limits of the landscape areas.

Mr. Barton provided further explanation on a number of items. He stated that the asphalt is scheduled to be completed on August 13th. He stated that the doors are scheduled to ship on Monday, August 9th and the lockers will be shipped to New Hampshire on Aug 6th. He stated

that Jackson has inventoried the hardware for the doors. He further stated that the sprinkler system is scheduled to be completed by the end of the month and that the fire alarm system is completed in section A and B and the remaining work will be evaluated on each of the next two Fridays. He stated that if the work isn't complete by August 13th, then ESCOA will need to implement a contingency plan involving a loop system which will take two weeks. Mr. Hale and Mr. Collins stressed the importance of getting the phone system work completed as soon as possible.

Mr. Hale asked Mr. Barton for an update on the loaming and seeding for the areas around the fields. Mr. Hale stated that the fields are not for Pop Warner football by August 13th. Mr. Barton stated that if the Town intends to use the fields, they will need to be inspected by LPA and accepted.

Mr. Lobban inquired about the availability of the cafeteria for the serving of meals (prepared off site until kitchen is complete). Mr. Barton stated that he will have an answer by August 6th.

- II. Mr. Collins provided an FFE update. He stated that furniture delivery stated on July 22nd and is continuing. He stated that the media center case work is scheduled for next week and that copiers, books, and appliances will be delivered during the week of August 16th. He stated that the cafeteria seating is scheduled for delivery on August 24th and that he hopes to store the tables in the cafeteria.
- III. Ms. Crockett distributed a copy of change order #8 totaling \$45,130. She stated that she has reviewed the line items with Jackson and is in agreement with the figures shown. However, she stated that ESCOA may dispute a number of the values. On a motion by Mr. DePalo, seconded by Mr. Carney, the Committee voted to preliminarily approve change order #8.

The Next meeting of the Committee was scheduled for Tuesday, August 17th at 7 PM. A walk through of the building was scheduled for the same morning at 7AM.

The meeting adjourned at 8:00 PM.

Respectfully submitted,

Michael Hale
Assistant Town Manager